

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
November 13, 2017 @ 7:00 P.M.

Approved

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Monday November 13, 2017 at 7:00 p.m. Present were Sandy Weber, Chair; Jon Juenke, Vice-Chair; Jeff Partington and Dave Nicolai, Supervisors; Judy Solinger, Acting Deputy Clerk; and Rhonda Rademacher, Treasurer. Supervisor Kelly Elvestad was not present. Also in attendance were Jerome McCarthey, Keith Jaeckels, Brenda McCarthey, Scott Peters, Roger Wikstrom, Bob Fashingbauer, Marj Ford, Drea Doffing, Brian Sorenson, and Al Singer.

Sandy Weber called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

APPROVE AGENDA

Jeff Partington made a motion and Dave Nicolai seconded to approve the agenda. 4 ayes, motion carried.

DAKOTA COUNTY SHERIFF UPDATE

A representative was present from the Dakota County Sheriff's Office to see if there are concerns in the township. Discussion was held regarding the intersection of Highway 3 and County Road 86 being unsafe due to drivers disregarding or not seeing the stop signs. He indicated the department may focus more attention in that area. There was also discussion about the ongoing problem of garbage being dumped, specifically at the intersection of Biscayne and 230th St.

CONSENT AGENDA REVIEW/APPROVE

1. October 10, 2017 Board of Supervisors Regular Meeting Minutes
2. Resolution 2017-16 Designating the Polling Place within the Town
3. Large Assemblage Permit - Dakota City Heritage Village, Christmas in the Village, Dec. 2, 3, 9 and 10, 2017
4. On/Off Sale Liquor License Renewal Application – Castle Rock Bar & Grill

Jon Juenke made a motion and Jeff Partington seconded to approve the Consent Agenda. 4 ayes. Motion carried.

PLANNING COMMISSION UPDATE

Jeff Partington read the Planning Commission update as listed on the agenda:

On October 23, 2017 the Planning Commission reviewed the Current Land Use Map to identify updates that need to be made for the Comprehensive Plan. These include:

Industrial use for the parcel with the solar farm; Industrial use for the additional parcel approved for expansion for LKQ/Viking Auto; Identify the parcel for the additional cemetery in the township; Identify the FNAP and/or Conservation Easement parcels in the township – Clerk Barbara Lang will contact Dakota County to see if they have a list of all parcels in our township that are in these programs; Identify parcels to show new residences that have been constructed over the past 4-5 years.

In addition, there was further discussion regarding the request to re-zone several parcels to Rural Residential 1 (RR-1) as part of the Comp Plan update. Recommendation is being made to the Board of Supervisors to go forward with the re-zoning to RR-1 following the existing guidelines in our Zoning Ordinance which allow for 1 buildable per 10 acres.

Chair Sandy Weber noted at this time that there will be a meeting, open to the public, on November 20 at 7:00 p.m., and guidelines for re-zoning will be addressed.

REVIEW / APPROVE - None

UNFINISHED BUSINESS

- Discussion about the Dakota County Principal Arterial System Study

Brian Sorenson from Dakota County was present to discuss the ongoing research into identifying future Principal Arterial Roads in Dakota County. The goal is to establish rural principal arterial roads 4 to 6 miles apart. Currently there are none designated in Dakota County south of County Road 42, or between Cedar Ave and Highway 52. There will be a public informational meeting November 30th in Farmington for interested stakeholders. Discussion was also held with Brian regarding the intersection of County Rd 86 and Highway 3 as regards to flashing stop signs, “traffic approaching” warning lights, rumble strips, or better lighting in order to make the intersection safer. Dakota County will continue to monitor and address this.

- Town Hall Roof

Work is complete! Clerk will be sending final paperwork to MATIT to complete the insurance claim reimbursement once the township receives the final invoice.

COMMITTEE REPORTS

- A report on Mental Health First Aid Workshop on October 26 was tabled until December as Kelly Elvestad, who had attended the Workshop, was not present at tonight’s meeting.
- The North Cannon River Water Management Organization (NCRWMO) quarterly meeting will be held at the Castle Rock Town Hall on Wednesday, November 15 beginning at 7 pm. These meetings are open to the public. Sandy Weber read the agenda of the upcoming meeting in case anyone was interested in attending.

NEW BUSINESS

- Discussion about Hampton Woods Wildlife Management Area

Resident Roger Wikstrom gave the Supervisors copies of maps of the Hampton Woods, copies of a letter from a concerned resident, and correspondence from the DNR. He discussed the areas that are of most concern to residents now that the area is a Wildlife Management Area: that “no discharge” areas be identified; that it is a small area for hunting; noise; the possibility of making Hampton Woods an archery only or shotgun only area. He noted that the DNR has taken a number of steps and commended Bob Fashingbauer specifically for his responsiveness to these concerns.

Mr. Fashingbauer, DNR area manager, noted that hunter numbers were under-anticipated, and stated the following:

- The small parking lot has been better posted and clearly marked that if the lot is full, hunters must leave and return another time, there is no parking outside of the official parking lot. A turn-around area has been established to enable vehicles to turn around to leave if the lot is full.
- Regarding no discharge areas: Brian noted that since the land is now public, the 500’ from private to private no discharge restriction no longer applies. Public land can be hunted anywhere on the property. There is continued research into making the southern “notch” area of the Woods a “no discharge” area.
- At under 200 acres, the Hampton Woods is not too small an area for hunting. The DNR manages Wildlife Management Areas from 40 to 800 acres. Hampton Woods will remain a hunting area.
- The area has been heavily posted, signs have been placed approximately 150’ apart designating the WMA. (standard posting is 500’ apart). He recommends that landowners post No Trespassing signs to further identify the perimeter. He recommended posting corners and at least every 500’. A swath has been cut to mark the perimeter. The sightlines to private property will be improved by buckthorn removal, which is ongoing.
- If Hampton Woods is changed to Shotgun Only hunting, that will increase the noise level, but could also increase safety in the area. The shot would not travel as far as from a rifle.
- Strongest hunting interest this year has been for squirrel season, deer opener was not nearly as busy.
- The Hampton Woods WMA may increase in size as adjacent properties are acquired from landowners.

- Residents adjacent to the WMA may not maintain trails on public property. Dogs must be leashed within the WMA. Residents who hunt the area must follow the rules of the WMA.
- Mr. Fashingbauer noted that discussion at the state level is ongoing, and that nothing is off the table, but that change at the state level takes time.
- Review of a resident complaint regarding a new pole building at 2255 225th Street:

Drea Doffing was present and read a statement regarding what she feels is ongoing harassment and frivolous complaints from an adjoining property owner. She stated her property has been inspected many times and has never been found to be in violation of any state or township ordinances. Complainant Don Webb was invited but was not present at the meeting to address his concerns. Mr. Webb has made numerous complaints in the past, and the Board stated they will no longer entertain his complaints without valid evidence.

ROAD REPORT

- Road Committee Budget meeting will be held Nov 21 at 7 pm at the Town Hall.

This will include discussions on preparations for detour routes for next year during the next phase of County Rd 86 project.

- Wild Parsnip – fall spraying has been completed
- Update on Hwy 3 construction project

Documentation has been submitted to MnDOT for reimbursement of township expenses for the detour route that was heavily travelled. MnDOT prepared a formal agreement and Resolution for the township to act on. Both documents were reviewed by our township attorney.

Dave Nicolai made a motion and Jon Juenke seconded to accept the Agreement with MnDOT for payment of \$10,343.69 as reimbursement for township expenses for detour roads during the Hwy 3 construction project. 4 ayes. Motion carried.

Dave Nicolai made a motion and Jon Juenke seconded to approve Resolution 2017-17 agreeing to the payment listed above and identifying who is authorized to sign the documents. 4 ayes. Motion carried.

- Sign survey – plans are being made to complete an updated survey by the end of the year
- Discussion of signage for railroad trestle at 275th and Danville

It has been determined that signage for the railroad trestle would cost approximately \$300.00. Discussion was tabled until Mark Henry is present at the December meeting.

NEW BUSINESS

Keith Jaeckels was present to get information on how to proceed with pursuing a Building Rights Transfer on property he is considering buying from Glen Haefs. He stated he has gotten conflicting information from the Township and his lawyer. He presented a letter from his lawyer stating the confusion. He would like to get the process done before the end of the year. Mr. Jaeckels was advised to get all of his paperwork in order, and to get on the agenda and attend the November 27th Planning Commission Meeting. If Mr. Haefs does not wish to attend with him, Mr. Jaeckels was advised to bring a note signed by Mr. Haefs stating that Mr. Jaeckels can act as his representative in this matter. Mr. Haefs owns approx.. 140 acres. The Building Rights Transfer requested is from the SE quarter-quarter to the SW quarter-quarter section.

Dave Nicolai made a motion and Jeff Partington seconded that contingent on the application for Building Rights Transfer being reviewed and approved by the Township Attorney and approved by the Planning Commission, the Board approves.

Dave Nicolai further requested that the Clerk be directed to schedule and post a closed meeting with the Township Attorney, the Clerk, and the Board members to review the process of Building Rights Transfer. It was noted that this is a technical legal process and the language within the Ordinance can be confusing, and that it would be beneficial for all to have the same understanding of procedure.

TREASURER'S REPORT

Receipts \$ 5,534.74

Current Investments \$ 867,269.47

Jon Juenke made a motion and Dave Nicolai seconded to approve the Treasurers Report. 4 ayes. Motion carried.

REVIEW PAYROLL AND CLAIMS

It was noted that claims being paid this month include a \$1000.00 donation to the Randolph-Hampton Fire Department as a contribution to purchase an extractor washing machine which can safely clean firefighter uniforms, and for the milling and overlay that was done in the Township (this came in at ~ \$70,000.00 under budget.)

Payroll: \$ 1,452.97 Claim # 9080 – 9081

Claims: \$157,054.07 Claim # 9082 - 9099

Total: \$158,507.04

Jeff Partington made a motion and Jon Juenke seconded to approve Payroll and Claims. 4 ayes. Motion carried.

CLERKS REPORT

Judy Solinger read the Clerks report:

- Thank you to Judy Solinger for acting as Deputy Clerk again tonight to record the meeting minutes.
- Reminder that the Castle Rock Township Comprehensive Plan Open House is scheduled for November 20 at 7 pm. The Open House will be conducted by the Town Planner in conjunction with Bolton & Menk staff. It is recommended that the Board Supervisors be present for these discussions.
- The Dakota County Board of Commissioners has scheduled a public hearing on the 2018-2022 Capital Improvement Program (CIP) for 9 am on Tuesday, November 14, 2017.
- Thank you to Rhonda and Mike Rademacher for spending much time cleaning up the mechanical room. All old materials and paint have been removed, mouse traps and poison have been updated, and new shelves have been installed above the slop sink so we shouldn't have to store anything on the floor in the future.
- The parking lot light on the pole is out. Arrangements have been made with Mark Doffing to replace/repair it sometime this week.
- Reminder to all to attend Christmas in the Village at Dakota City. The event will be held on December 2 & 3, and 9 & 10 from 1 to 8 pm each of those days. Sandy Weber noted that Farmington Dazzle Days will also be held December 2, with the tree lighting at 5:00 at Dakota City.
- Please let Clerk know if you have any further updates that should be posted on the website.

ADJOURN

Jon Juenke made a motion and Jeff Partington seconded to adjourn. 4 ayes. Motion carried.

Meeting adjourned at 9:30 p.m.

Respectfully submitted,

Judy Solinger, Acting Deputy Clerk

Attest: Sandy Weber, Chair of Board of Supervisors